

MEETING AUDIT COMMITTEE

DATE AND TIME WEDNESDAY, 5 DECEMBER 2007 AT 7PM

VENUE THE TOWN HALL, THE BURROUGHS, HENDON, NW4 4BG

TO: MEMBERS OF THE COMMITTEE (Quorum 3)

Chairman: Councillor Jeremy Davies Vice Chairman: Councillor Daniel Thomas

Councillors:

Danish Chopra Geof Cooke Richard Cornelius

Mukesh Depala Marina Yannakoudakis

Substitutes: Councillors

Wayne Casey Dean Cohen Monroe Palmer Hugh Rayner Alan Schneiderman Agnes Slocombe

You are requested to attend the above meeting for which an Agenda is attached.

Janet Rawlings, Democratic Services Manager

Democratic Services contact: Katy Lam 020 8359 2015

CORPORATE GOVERNANCE DIRECTORATE

To view agenda papers on the website: http://committeepapers.barnet.gov.uk/democracy

FACILITIES FOR PEOPLE WITH DISABILITIES

The Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting please telephone Katy Lam on 020 8359 2015. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

ORDER OF BUSINESS

Item No.	Title of Report	Contributors	Page Nos
1.	MINUTES	-	-
2.	ABSENCE OF MEMBERS		
3.	PUBLIC QUESTION TIME	-	-
4.	DECLARATION OF MEMBERS' PERSONAL AND PREJUDICIAL INTERESTS	-	-
5.	MEMBERS ITEMS	-	-
6.	Internal Audit Interim Annual Report 2007/8	HIA&EG	1-44
7.	Referral report from Supporting the Vulnerable In Our Community Overview & Scrutiny Committee	DSM	45-50
8.	Internal Audit Annual Report 2006/7 – Rent Deposit Scheme	HH &HIAEG	51-56
9.	Annual Governance Statement	DCG	57-66
10.	ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT	-	-

Fire/Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed porters. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings.

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.